

2006 EMT-Basic Operational Plan Components

Program Components
I. Demographics
<p>A. Provide a general description of the population and community characteristics of the primary service area.</p> <p>The Lac du Flambeau Ambulance Service covers approximately 12 square miles of rural area. The population is a combination of Native Americans, white, and second home owners. The population is of mixed age from birth to senior citizens. The areas population rises in the summer months with the influx of second home owners and seniors returning from wintering in a warmer climate. The community characteristics comprise: Lake of the Torches Casino and a Resort, privately owned resorts, homes and various businesses. It has a small downtown area that has a grocery store, gas station, other business, and a medical facility. It also has a light manufacturing plant. It is primarily residential. It also has a grade school with approximately 450 students. The area is dotted with many lakes, creeks, and rivers, snowmobile trails and is primarily a recreation area year round.</p>
II. Operations
<p>A. Provide a description of how the provider will use first responder and/or EMTs (all levels) in the system. (describe staffing, call schedule, call response, etc.)</p> <p>EMT's are paged and respond to the station. Staffing comprises EMT Basic that respond to calls from their places of work or homes. There is a call schedule from 1800-0600 Monday -Thursday. Each squad of 3 covers 1 night per week, and 1 week-end per month. Personnel are responsible for finding replacement when they are unable to take their scheduled call time. The week-ends are from 1800 on Friday to 0600 on Monday. They cover days and nights on week-ends. Personnel available during the day hours take the calls Monday-Friday from 0600-1800. EMT's respond via hand held radios using their assigned numbers.</p>
<p>B. Describe how the provider uses EMTs to assure that 24/7 prompt and efficient emergency (9-1-1) response is available to the primary service area covered by the provider</p> <p>EMT'S live in various parts of the covered area. They are dispatched through the local county dispatch center. All EMT's carry pagers with them when away from their homes. Some go direct to the scene (depending on where the call is) and provide services until the ambulance arrives. EMT's are paged and respond to the station. Staffing comprises EMT Basic that respond to calls from their places of work or homes. There is a call schedule from 1800-0600 Monday -Thursday. Each squad of 3 covers 1 night per week, and 1 week-end per month. Personnel are responsible for finding replacement when they are unable to take their scheduled call time. The week-ends are from 1800 on Friday to 0600 on Monday. They cover day and nights on week-ends. Personnel available during the day hours take the calls Monday-Friday from 0600-1800. EMT's respond via hand held radios using their assigned numbers. As per protocol the ambulance can not roll without 2 EMT's or 1 EMT and a trainee. The trainee drives and the EMT is in the back.</p>

<p>C. Provide a written commitment that the ambulance service provider shall ensure the ambulance is staffed with a minimum of 2 qualified persons when a patient is being transported.</p> <p>The ambulance service responds with the average of 3 people per call, 3 EMT's. Two ride in back the other drives. If there are only 2 EMT's available they can respond. They can respond with 1 EMT and an EMT trainee. The trainee can only drive. The ambulance can not roll without the proper personnel on board.</p>
<p>D. Submit a roster of personnel to be utilized.</p> <p>See attached list of all EMT's/trainees.</p>
<p>E. Provide copies of all personnel operating policies, procedures and guidelines.</p> <p>See Attached. Approved 7-2-97</p>
<p>F. Describe the relationship between this service and other emergency medical and public safety services in the geographical area</p> <p>The service works with the EMT's affiliated with the service along with the Lac du Flambeau Police Department, Vilas County Sheriffs Department and State Patrol. The service also works with the local medical clinic and Howard Young Medical Center. When responding to Mutual Aide calls the service works with other EMT's and other police departments. The service is called to the local medical clinic for all emergencies at the clinic. Intercepts from the local hospital will be called if needed and will intercept with our ambulance.</p>
<p>G. Describe how this service will integrate with the local, county or regional disaster preparedness plans. This plan is in progress with the tribal and local governments.</p>
<p>H. Provide copies of written mutual aid and backup agreements with other ambulance services in the area.</p> <p>Our EMS Service is part of the Lac du Flambeau Fire Department, with the exception of our mutual aid agreement with our primary hospital Howard Young Medical Center.</p>
<p>I. Provide evidence of local commitment to this emergency medical service program to include letters of endorsement from local and regional medical governmental and emergency medical service agencies and authorities.</p> <p>Not Applicable. The Lac du Flambeau Ambulance Service has been operational for approximately 35 years. This Operational Plan is submitted as a revision to previous plans, not as a new application.</p>
<p>J. Identify the regional trauma advisory council that the service has chosen for membership.</p> <p>North Central Regional Trauma</p>
<p>K. Submit protocols (approved and signed by the medical director) that identify use of:</p> <ul style="list-style-type: none"> Specific medications allowed with the scope of practice for EMTs-Basic Specific equipment allowed within the scope of practice for EMTs-Basic Skills and procedures. <p>Protocols are attached.</p>

L. Submit a request for the use of advanced skill (as noted on the Scope of Practice for EMT-Basic) to include:

Not Applicable. This is a renewable plan not a new service plan. We are presently in progress of having our Medical Director Dr. Steve Anich review new protocols from Northwoods Regional Emergency Medical Services Patient Care Guidelines protocols for First Responder through EMT. These will possibly be adopted at a later date and put into practice once all training has been completed on or about December 31, 2006. We are currently using the previously approved protocols that have been signed and are on file in the State EMS Offices.

A signed statement from the service medical director and service director accepting the new skills/medications

Identification of the instructor(s) to be used in training existing EMTs and his/her qualification

Doug Crunk is our instructor. He is an EMT from Howard Young Medical Center

Agreement to use the existing approved training modules

Copies of the protocol for each skill/medication being used, signed and dated by the service medical director.

Plan for training and skill retention.

III. Infection Control

A. Provide a statement indicating that your service has an infection control plan and policies.

The Lac du Flambeau Ambulance service has an infection control plan and policies.

B. Provide a statement indicating that your service has a Bloodborne and airborne Exposure control Plan and provides annual training on that plan in accordance with applicable state and federal guidelines

The Lac du Flambeau Ambulance has a Bloodborne and Airborne Exposure Control Plan, and we have training on it on a yearly basis. This training has been provided by Howard Young Medical Centers Bloodborne and Airborne personnel Kathy Jensen. Since they no longer provide this service our upcoming October 2006 meeting will then be done by Vilas County Public Health Nurse.

C. Describe your service's post exposure procedures.

All personnel shall use adequate safety precautions to protect his/her health and personal safety. If there is a significant exposure to bodily fluids, that shall be documented on the ambulance run sheet and reported to the Infection Control Officer immediately. The exposed person shall fill out the proper forms which are available in the ambulance or at the hospital and the ER physician shall determine if there is a significant exposure. If there is a significant exposure the town agrees to provide such testing as deemed necessary. Person exposed can not work until released by doctor if there is a possibility of transmission to others.

D. Describe your services review and use of safety engineered devices.

All personnel are to wear gloves while attending to patient. All personnel in a trauma situation must change gloves before attending to another patient. All persons must wear goggles/mask if it is a bloody/bodily fluids situation.

E. Identify date that your Exposure Control Plan was last reviewed and updated.
August 17th & 19th, 2005

F. Identify date of last training on your service's Exposure Control Plan.
August 17th & 19th, 2005

IV. Communications/Dispatch

A. Provide a description of the communication system between medical control and the EMS unit

The communication to medical control is by cell phone/land line if in home or radio if unable to get reception on cell phone in ambulance.

B. Is two-way communication available and operational from the patient side.
Yes.

C. Describe how calls are dispatched and answered. Describe the local dispatch policies and procedures or insert a copy of these policies.
Calls are dispatched by the Vilas County Sheriffs Department and the service is then paged out by them. See attached copy of these policies.

D. Describe who does the dispatching.
Vilas County Sheriffs Department

E. Are dispatchers medically trained? **They are trained in CPR.**

F. Do dispatchers provide pre-arrival instructions.
Yes. **They offer pre-arrival emergency medical instructions to the caller using the PowerPhone Medical dispatch book.**

V. Transportation

A. Provide evidence that all ambulances have been inspected and are in compliance with Trans 309 equipment requirements and those necessary to effectively render EMT-Basic services as described in this plan.
See attached copies of reports dated

B. Describe procedure to determine destination hospital.
All patients are transported to the closest hospital which is Howard Young Medical Center, Woodruff, WI

VI. Education and Training/competency

A. Describe the methods by which continuing education and continuing competency of personnel will be assured (Provide type of education and/or testing, frequency, instructor, etc)
**Monthly meetings are used to train on ambulance equipment and review of present protocols. The local hospital also offers monthly seminars on various subject matters. Various other places offer seminars that EMTs can attend if they need to refresh their skills or obtain other skills within their realm. Every other year CPR is done locally. The EMT Refresher course is taught by staff from Nicolet Technical Institute, Rhinelander, Wisconsin
EMT-Paramedics, physicians, Occupational Health associated with Howard Young Medical Center, NATC staff and members of our own staff also provide education and training.**

B. Describe continuing education required by the provider.
The provider requires CPR every 2 years, EMT Refresher every other year, and 48 hours of continuing education every 2 years per state standards. Staff is encouraged to attend seminars of interest to them.

C. Identify the certified EMT training center(s) that are used by this service to provide EMT training.
Nicolet College & Technical Institute Rhinelander Wisconsin

